



## **ZAMBIA RESEARCH AND EDUCATION NETWORK**

***"Enabling Knowledge"***

### **ZAMREN MEMBERSHIP CONDITIONS:**

1. Must be legal entities operating in Zambia
2. Must be offering tertiary level education, or conducting university level research, or other organisations for which education or research, or the support thereof, is a prime purpose.
3. Organizations that are Universities must be established by Act of Parliament or chartered by the National Council for Higher Education
4. Must have an ICT Policy and Master Plan
5. Must have a functioning Local Area Network connected to the Internet
6. Must have an established information resource management function
7. Must meet the cost of membership as stipulated by ZAMREN or reviewed by the signatories to the Memorandum of Understanding

If applicant Institution conduct education or research at tertiary level but do not meet one or more of the minimum requirements, then are eligible to be admitted as Associate Members, and they shall be supported by ZAMREN to meet the conditions for full membership

### **An Institution may become a member of ZAMREN**

1. Upon its application being accepted by a majority of members of the Technical Committee at their meeting; and
2. Upon payment of a prescribed entrance and annual subscription fees, whereupon its particulars shall be entered in the ZAMREN's register of members

### **A member Organisation shall cease to be a member in any of the following circumstances:**

1. Upon its dissolution or winding up as provided by the Laws of Zambia
2. Upon its voluntary request in writing to the Board of ZAMREN, PROVIDED that cessation of membership by resignation shall become effective only after the lapse of a THREE (3) months' written notice given by the retiring member to the Board of ZAMREN
3. Upon being expelled by the General Meeting
4. Where it fails without reasonable cause to attend THREE consecutive meetings of which it has been duly notified: or
5. Where it fails to pay the membership or subscription fees within one MONTH of being required to settle the same

A Member Institution which has ceased to be a member but is desirous of having its membership reinstated may make an application for that purpose, and every such application shall be considered on its own merit.

***Revised January 2014***